

# CASA GRANDE ELEMENTARY SCHOOLS

220 West Kortsen Road  
Casa Grande, Arizona

The Governing Board of the Casa Grande Elementary School District No. 4 met Tuesday, March 10, 2020, at 6:00 p.m., in the Governing Board Room, Elementary Administration Building, 220 West Kortsen Road, Casa Grande, Arizona.

## 1.01 **Call to Order:**

Mr. Snider called the meeting to order at 6:00 p.m.

## 1.02 **Roll Call:**

Present:

\*Rachel Hernandez  
Judee Jackson  
David Snider, President

JoEtta Gonzales, Ed.D., Superintendent  
Tom Wohlleber, Chief Financial Officer  
Andrea Baker, Director  
Jennifer McClintic, Director  
Brenda Tijerina, Director  
Mike Cruz, Communications & Marketing  
Sherrie Gill, Executive Assistant

Absent:

Gilberto Mendez  
Dolores Kinser

\*via telephone

Also Present:

See Exhibit 1

Reporter: Suzanne Adams-Ockrassa  
Casa Grande Dispatch

Chris Laughland, Principal  
Melissa Pieper, Principal  
Joanne Kramer, Principal  
Jessica Quiñones, Principal

1.03 Ms. Jackson led the Pledge of Allegiance.

1.04 A moment of silence was observed.

## 2.01 **Agenda Adoption:**

Mrs. Jackson moved that:

"The agenda be accepted and adopted, as presented."

Ms. Hernandez seconded the motion. Board members voted as follows and the motion passed:

<b>Board member</b>	<b>In Favor</b>	<b>Against</b>
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	absent	
David Snider	X	
Dolores Kinser	absent	

3.01 Mr. Snider called for objections from Board members, staff, and the public regarding consent agenda items.

Mrs. Jackson moved that:

"The agenda items marked with an asterisk be approved and/or ratified."

Ms. Hernandez seconded the motion. Board members voted as follows and the motion passed:

<b>Board member</b>	<b>In Favor</b>	<b>Against</b>
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	absent	
David Snider	X	
Dolores Kinser	absent	

\*3.02 The minutes of the February 11, 2020 Regular Meeting were approved by the Governing Board.

\*3.03 The minutes of the February 11, 2020 Study Session were approved by the Governing Board.

\*3.04 The following certified personnel actions were ratified by the Governing Board:

Authorization to extend the number of workdays for school counselors effective FY 2020-21: School counselor workdays will be extended to 200 days.

Approval of stipend for District Science Coordinator and District Social Studies Coordinator. A minimum of 25 hours per month will be required for planning and coordinating the programs. A sum of \$2,500 will be paid using Title I funding.

Certified Personnel Resignations: Mrs. Michelle Lambert, 5<sup>th</sup> Grade, Saguaro, effective February 26, 2020; Ms. Lisa Narramore, Special Education (Resource), Villago, effective February 12, 2020.

Notification of intent to retire effective at conclusion of contract year 2019-20/Request for benefits. Notices of retirement and payment of retirement benefits were accepted and approved.

Notification of intent to retire effective at conclusion of contract year 2020-21/Request for benefits. Notices of retirement and payment of retirement benefits for which staff are eligible were accepted and approved.

Request for Leave of Absence during SY 2020-21: Ms. Evelyn Arnst, Special Education (Resource), Mesquite.

**Ratification of Certified Personnel Resignations, 2019-20:**

<b>Employee</b>	<b>Position</b>	<b>Campus/Dept.</b>	<b>Effective</b>
Battaglia, Brenda	6th Language Arts	Villago	5/20/2020
Busch, Cassi	7th Language Arts	Cactus	5/20/2020
Garrison, McKinley	1st Grade	Ironwood	5/20/2020
Johnson, Latosha	2nd Grade	Saguaro	5/20/2020
Lambert, Michelle	5th Grade	Saguaro	2/26/2020
Laufenberg, Scott	7/8 Science	Cactus	5/20/2020
McKinley, Lisa	5th Grade	Cottonwood	5/20/2020
Narramore, Lisa	Special Education	Villago	2/11/2020
Serrano Price, Toni	4-5 Extended Resource	Mesquite	5/20/2020
Tang-Taylor, Breonne	Student Support Interventionist	CGMS	5/20/2020

\*3.05 The following classified personnel actions were ratified by the Governing Board:

Authorization to retain campus monitor position at Casa Grande Middle School. The recommendation for the position to be made permanent was approved.

Reclassification of Café Manager–Central Kitchen to Café Site Manager at McCartney Ranch.

Ratification of Reclassification of Support Staff to Full-Time Associate Instructor for Balance of SY 2019-20: Lydia Adams, Associate Instructor, Mesquite; Anita Lessor, Associate Instructor, Mesquite.

Ratification of temporary additional Education Assistant-Speech during balance of SY 2019-20: Melanie Romero, Educational Assistant (Speech) is entering the Grown Your Own program and will complete coursework and clinical hours to obtain a Speech-Language Therapy Assistant license through the Department of Health Services.

Ratification of additional Educational Assistant at Desert Willow Elementary School for balance of SY 2019-20 to assist fourth-grade teachers due to the student population.

Ratification of employment of temporary Café Assistant/Villago Middle School and temporary Crossing Guard/Cottonwood Elementary School.

Notification of intent to retire effective at conclusion of contract year 2019-20/Request for benefits. The Governing Board accepted notices of retirement and payment of retirement benefits, as appropriate.

Notification of intent to retire effective at conclusion of contract year 2020-21/Request for benefits. The Governing Board accepted notices of retirement and payment of retirement benefits, as appropriate.

**Ratification of Classified Personnel Resignations:**

<b>Employee</b>	<b>Position</b>	<b>Campus/Dept.</b>	<b>Effective</b>
Acosta-Watson, Clarissa	Café Assistant	Cactus	2/7/2020
Alarcon, Maria	Café Assistant Manager	Villago	3/13/2020
Anderson, Brittany	Transportation Assistant	Transportation	2/28/2020
Bowling, Michael	Sub Bus Driver	Transportation	2/13/2020
Costales, Clarissa	Associate Instructor	Mesquite	2/17/2020
Decker, Sharon	Educational Specialist	ECLC	5/20/2020
Edwards, Kimberly	Educational Assistant/Computer Lab	Cottonwood	5/20/2020
Edwards, Mindy	Van Driver	Transportation	3/4/2020
Galvan, Janessa	Educational Assistant/Crossing Guard	Cottonwood	2/12/2020
Gray, Colin	Warehouse Delivery Driver	Warehouse	2/14/2020
Lizardi Torres, Luis	Custodial/Alarm Respondent	Facility Services	2/12/2020
Martinez, Katherine	Café Assistant Manager	Palo Verde	2/21/2020
Mitchell Jr., John	Bus Driver	Transportation	5/20/2020
Penunuri, Samuel	Maintenance Specialist	Facility Services	2/14/2020
Torres, Raquel	Custodial/Alarm Respondent	Facility Services	2/7/2020
Whaley, Mark	HVAC Systems Mechanic	Facility Services	7/1/2020
Zollner, Kathleen	Cafeteria Manager	Cottonwood	5/20/2020

**Ratification of Classified Personnel Employment:**

<b>Employee</b>	<b>Position</b>	<b>Campus/Dept.</b>
Belich, Debra	Sub Bus Driver Trainee	Transportation
Bellamy, Belen	Custodian-PM Shift	Desert Willow
Derosier, Lyla	Café Assistant	Nutrition Services
Erickson, Trisha	Educational Specialist-Inclusive	Mesquite
Kearns, Lana	Bus Driver	Transportation
Losch, Kathy	Educational Specialist-Inclusive	Mesquite
Magallon, Eddie	Grounds & Landscape Specialist	Facilities
Norris, Kyla	Speech Language Pathology Assistant	ECLC
Renteria, Susana	Custodian-PM Shift	Facilities

Ratification of Reclassification of Classified Personnel:

<b>Employee</b>	<b>New Position</b>	<b>Campus/Dept.</b>
Adams, Lydia	Associate Instructor	Mesquite
Bagley, Nancy Lou	Educational Specialist/Media Center	Cottonwood
Dodson, Robert	Sub Bus Driver	Transportation
Ponce de Leon, Alejandro	Bus Driver	Transportation
Rodriguez, Silvia	Speech Language Pathologist Asst	Evergreen
Romero, Melanie	Educational Assistant-Speech	ECLC
Stone, Kimberly	Educational Assistant-Title I	McCartney Ranch

- \*3.06 The student activities report for February, 2020, had been provided to the Board prior to the meeting.
- \*3.07 The financial report for February, 2020 had been provided to the Board prior to the meeting.
- \*3.08 The breakfast and lunch menu for March 2020 had been provided to the Board prior to the meeting.
- \*3.09 The vehicle status report for January 16 to February 15, 2020 had been provided in the Board's information.
- \*3.10 The vehicle maintenance report for January 16 to February 15, 2020 had been provided in the Board's information.
- \*3.11 The weekly attendance reports for February 12, February 19, February 26 and March 4, 2020 had been provided to Board members prior to the meeting.
- \*3.12 The vouchers presented at the meeting, listed in Exhibit 2, were approved by the Governing Board.
- \*3.13 The summer work schedule of 10-hours days, Monday through Thursday with Friday as a day off beginning Monday, June 1, 2020 and ending Thursday, July 9, 2020 was approved.
- \*3.14 The Winter holiday for 12-month employees designating Thursday, December 24 as a floating vacation day, Friday, December 25 as the Christmas holiday and December 21-23 as Board-approved vacation days was approved.
- \*3.15 A memorandum from Mr. Wohlleber regarding Award RFP for Standards Based Assessment System was provided prior to the meeting. The Board authorized the

award of RFP #183-1520 to Instructure, Inc. as proposed.

- \*3.16 A memorandum from Mr. Wohlleber regarding Award RFP for Internal Connections was provided prior to the meeting. The Board authorized to award RFP #182-1520 to Dye Tech Network & Security Solutions, Inc. as proposed.
- \*3.17 A memorandum from Mr. Wohlleber and Mr. Leon regarding 2018-19 AFR – Amended was provided prior to the meeting. The Board approved the 2018-2019 amended Annual Financial Reports and authorized their transmission to the ADE for publication.
- \*3.18 A request from Mike Bridschge regarding an overnight field trip to take Casa Grande Middle School Wildcat Outdoor Club students on a camping trip to Sedona was included in the Board’s information. Board members approved the overnight field trip to Sedona on April 9-11, 2020.
- \*3.19 A copy of the 2021-2022 school calendar was included in the Board’s information. The Board adopted the 2021-2022 modified year round school calendar as proposed.
- \*3.20 A copy of the APS Easement and Agreement with D&N Financial, LLC was provided prior to the meeting. The Board approved the APS Easement and the Agreement with D&N Financial, LLC, as presented.
- \*3.21 A copy of the Comprehensive Annual Financial Report for Fiscal Year Ended June 30, 2019 was provided prior to the meeting. The report was provided for information only; therefore, no action was required.
- \*3.22 A copy of the Casa Grande ESD, Series 2020C: Transaction Summary was provided prior to the meeting. The summary was provided for information only; therefore, no action was required.

**4. Audience with Groups or Individuals:**

- 4.01 Susan Rosano from the Sunrise Optimist Club recognized fifth grade students from Mesquite Elementary School as students of the month for March. The students must be in good standing with positive leadership traits, must have an active interest in community service, and must be considered role models. The following students were recognized: Darby Stager and Peyton Mejia.
- 4.02 Dr. Gonzales recognized the Casa Grande Rotary Club students of the month for March, as follows: Howard (Howie) Scholes, 8th grade, Cactus; Katelyn Babb, 8th grade, Casa Grande Middle School; Avery Weddle, 8th grade, Villago. Mr. Snider assisted in presenting certificates to the students.
- 4.03 Ms. Tijerina recognized Sonja Thompson as the Guest Teacher of the Quarter.

4.04 Dr. Gonzales recognized Sherrie Gill as #BeKind Award Recipient.

5.01 The Superintendent recommended the Board accept the following donations:

The District received a donation of \$7,500 from the Association of School Business Officials International.

Rick Daniels donated pavers for the Evergreen playground

An anonymous donor made the following donation to the extended resource room at Cactus for their functional life skills curriculum: six cotton mops, three mop buckets, cleaner to use with mops, six brooms, and one dust pan.

Vicki Ellis donated Vans brand “swag” to be used for student prizes at an estimated value of \$100.

Mrs. Jackson moved that:

“The donations be accepted, as read.”

Ms. Hernandez seconded the motion. Board members voted as follows and the motion passed:

<b>Board member</b>	<b>In Favor</b>	<b>Against</b>
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	absent	
David Snider	X	
Dolores Kinser	absent	

6.01 The next regular meeting will be held on Tuesday, April 14, 2020, at 6:00 p.m.

7.01 There were no calls to the public.

**8. Executive Session:**

**8.01 Vote to Conduct Executive Session Pursuant to A.R.S. §38-431.03(A.3): Consultation with Attorney Regarding Developer Donation Agreements**

**8.02 Vote to Conduct Executive Session Pursuant to A.R.S. §38-431.03(A): Discussion with Designated Representatives Regarding Negotiations**

Mrs. Jackson moved that:

“The Board adjourn to Executive Session pursuant to A.R.S. §38-431.03(A.3): Consultation with Attorney Regarding Developer Donation Agreements and A.R.S. §38-431.03(A): Discussion with Designated

Representatives Regarding Negotiations.”

Ms. Hernandez seconded the motion. Board members voted as follows and the motion passed:

<b>Board member</b>	<b>In Favor</b>	<b>Against</b>
Rachel Hernandez	X	
Judee Jackson	X	
Gilberto Mendez	absent	
David Snider	X	
Dolores Kinser	absent	

The meeting was closed to the public at 6:43 p.m.

At the conclusion of the executive session, the open meeting was reconvened at 7:30 p.m.

9.01 Mr. Snider adjourned the meeting at 7:31 p.m.

Respectfully submitted,

Date Approved: 04/14/2020

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President